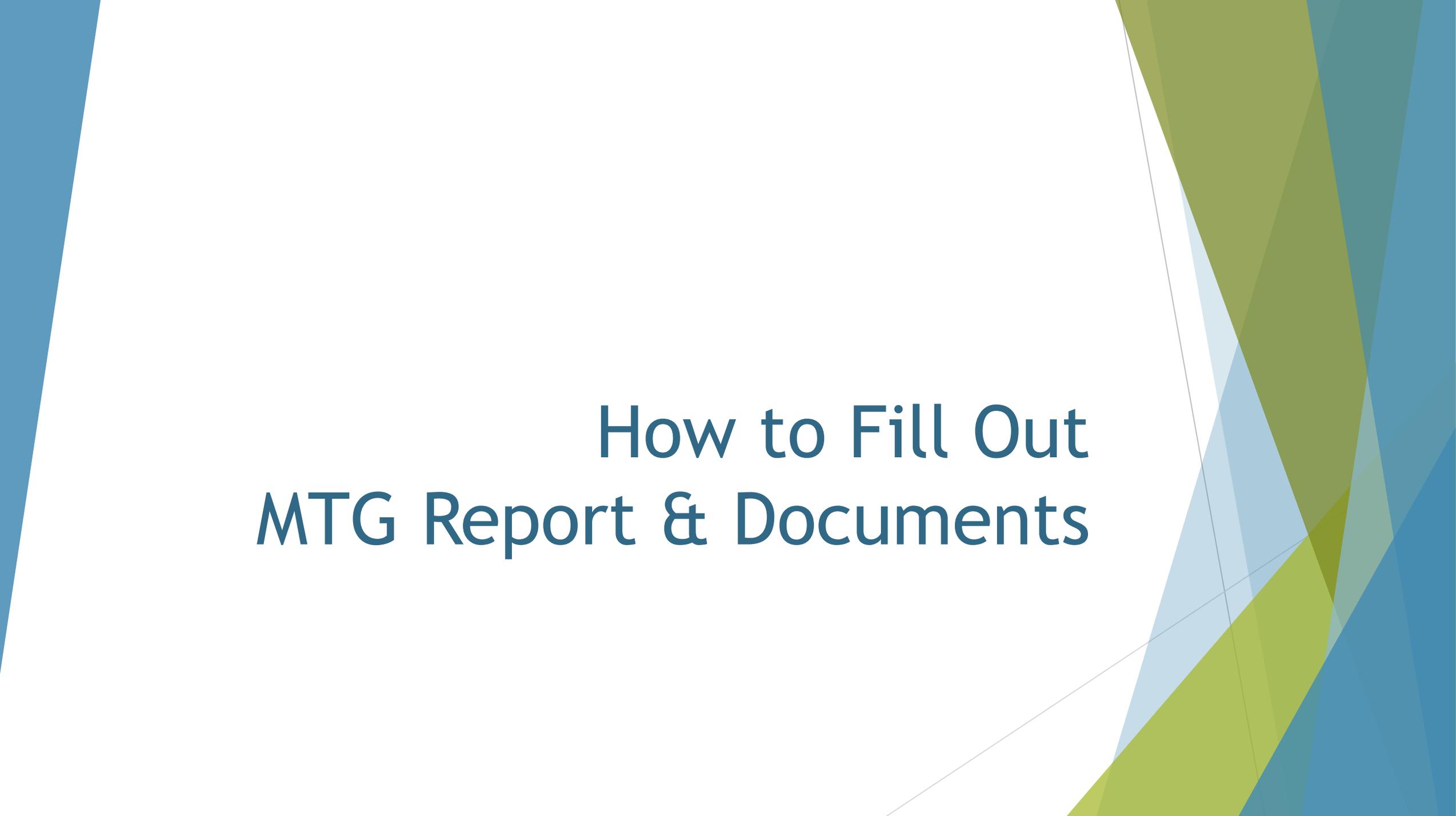


NJDEP Division of Sustainable Waste Management

Erin Jensen, NJDEP
Environmental Specialist





How to Fill Out MTG Report & Documents

NJDEP Website

[NJDEP | Division of Sustainable Waste Management | Municipal Recycling Tonnage Grant and Reporting Forms](#)

<https://dep.nj.gov/dshw/mrtg-forms/>



Municipal Recycling Tonnage Grant and Reporting Forms

[Home](#) / [Municipal Recycling Tonnage Grant and Reporting Forms](#)

Recycling Information

- [Electronic Waste](#)
- [Recycling](#) 

Tools

- [Find Information Just for You](#)
- [Choose a Material for Recycling](#)
- [Choose a Program](#)

Tonnage Reporting for Municipalities

- Download the [Municipal Tonnage Reporting Form](#)
- Email completed Microsoft Excel report to tonnage@dep.nj.gov

NOTE:

- Report is due April 30 each year
- Email subject must contain the municipality's name
- Include the Municipal Recycling Coordinator's contact info (if applicable)
- A municipal resolution is no longer required to be submitted

[Read the Law - The Recycling Enhancement Act](#)

Documents

NOTE: Convert your commingled into tons for the MTG report.

- [Municipal Tonnage Grant Guide \(PDF\)](#) 
- [Municipal Tonnage Grant Reporting Form in Excel \(includes: Single Stream, Conversion and other tools\)](#) 
- [Expenditure Form for Past MTG Funds \(Excel\)](#) 
- [Certification Form for N.J.A.C. 7:26A-11 \(Standards for municipalities\) \(PDF\)](#) 
- [Statement of Compliance/Intent \(PDF\)](#) 
- [Instructions for completing Municipal Tonnage Grant Reporting Form in Excel \(PDF\)](#) 
- [Training for application forms \(Tonnage Report, Expenditure Form and Certification Form\) \(PDF\)](#) 
- [Definitions](#)
- [MTG Recyclable Material Types and Codes](#)
- [Conversion Table \(PDF\)](#) 
- [N.J.A.C. 7:26A-11 \(Standards for Municipalities\) \(PDF\)](#) 

Municipal Certification

Your municipality must complete a certification that stipulates that it will comply with the requirements identified in N.J.A.C. 7:26A-11 (standards for municipalities).

The Mayor must complete the certification on behalf of the municipality.

Certification to comply with requirements in N.J.A.C 7:26A-11 (standards for municipalities)

I _____ hereby certify that _____
Name, Title (Mayor) *Name of municipality*

complied with the requirements set forth in N.J.A.C. 7:26A-11 (standards for municipalities) in 2025 and intends to comply with same in 2026.

Date: _____
Signed (Mayor)

Statement of Compliance/Intent Form

- Your municipality must complete a statement that the MRC has attended at least one County-sponsored recycling meeting during calendar year 2025.
- These activities are intended for the MRC and not the CRP submitting on their behalf, if that is the case
- A tour of a Class A recycling facility is required for 2026
 - April 1st has two events: the MRC meeting and Republic Services Virtual tour. Attending **both** would satisfy your meeting and tour requirement for 2026.

Statements of Compliance/Intent – 2025 MTG program

Compliance

I, _____, attended (in person or virtually) at least 1 County-held recycling meeting during calendar year 2025.
Municipal Recycling Coordinator (MRC)*

Name of County sponsoring meeting: _____ Date of meeting: _____
County name

Intent

I, _____, intend to visit/tour (in person or virtually) at least one Class A recycling facility during calendar year 2026**.
MRC*

And,

I, _____, intend to attend (in person or virtually) at least 1 County-held recycling meeting during calendar year 2026.
MRC*

Printed Name

Title

Signature

Date

*These activities are intended to be completed by the Municipal Recycling Coordinator of the Municipality submitting the MTG application. For this form and these activities, being a Certified Recycling Professional is not required.

**If a virtual tour of a Class A recycling facility is attended in place of an in-person tour in 2026, the virtual tour meeting date cannot also be counted towards the requirement to attend at least 1 county-held recycling meeting in 2026.

Materials Definitions...

NJDEP MTG Reporting Subpage: [NJDEP | Division of Sustainable Waste Management | Definitions](#)

DEFINITIONS

1) Key terms used in the Tonnage Grant Program and their definitions are listed below. Terms and definitions found in the Recycling Act (N.J.S.A.13:1E-99.11 et seq.) and the Administrative Code (N.J.A.C. 7:26-1.1 et seq. and N.J.A.C. 7:26A-1.1 et seq.) take precedence. The contexts of these definitions are non-hazardous categories of materials which exclude hazardous waste, liquid wastes, sludge and sludge derived products.

End Market: (identifies where the material is sent) The enterprise, which purchases, receives, collects or otherwise recycles the material reported as recycled.

Transporter: (identifies the truck that hauls the waste) the enterprise, which picks up recyclable material and brings it to a facility or end market. **Post-Consumer Material:** A product, which has gone through its useful life and served the purpose for which it was intended. It is separated from the solid waste stream before it is collected.

Beneficial Use: The use or reuse of a material, which would otherwise become solid waste as landfill cover, aggregate substitute, fuel substitute or fill material or the use or reuse in a manufacturing process to make a product or as an effective substitute for a commercial product. Beneficial use of a material shall not constitute recycling or disposal of that material.

Recyclable Material: Materials which would otherwise become nonhazardous solid waste which can be separated collected and processed and returned to the economic mainstream in the form of raw materials or products.

Note: Street sweepings, mixed broken cullet, incinerator ash and/or any material used for landfill or incineration activities will not be eligible for the recycling tonnage grant.

2) The following are the definitions of recycled materials eligible for Recycling Tonnage Grant submission. The definitions are not meant to be all-inclusive, but rather they attempt to identify the majority of materials reported in previous submittals. It is recognized that market changes may dictate altering these definitions in the future.

Paper

01 - Corrugated - Containers and similar paper items usually used to transport supplies, equipment parts or other merchandise.

02 - Mixed Office and Computer Paper - Any and all types of "office-type" paper including, but not limited to: computer paper, higrade white paper, typing paper, copier paper, onion-skin, tissue paper, notepad, envelopes, manila folders and colored paper, or any mix thereof.

03 - Newspaper - All paper marketed as newsprint or newspaper and containing at least 70% newsprint or newspaper (American Forest and Paper Association grades #6, #7 and #8 news).

04 - Other Paper/Magazines/Junk Mail - All paper, which is not defined, as corrugated, mixed office paper, computer paper or newspaper. Examples are as follows: magazine stock, telephone directories, wrapping paper, chip board, books and grocery bags. [papers coated with plastic, film or foil and paper contaminated with food should not be included]

Materials Definitions Continued...

NJDEP MTG Reporting Subpage: [NJDEP | Division of Sustainable Waste Management | Definitions](#)

Containers

05 - Glass Containers - All glass containers used for packaging food or beverages.

06 - Aluminum Cans - Food and beverage containers made entirely of aluminum.

07 - Steel Cans - Rigid containers made exclusively or primarily of steel or tin-plated steel and steel and aluminum cans used to store food, beverages, paint and a variety of other household and consumer products including propane tanks and motor oil filters.

08 - Plastic Containers - Containers such as polyethylene terephthalate (PETE - #1) soda bottles, high density poly ethylene (HDPE - #2) milk, water or detergent bottles, vinyl (V - #3), low density polyethylene (LDPE -#4) containers, or polyvinyl chloride (PVC - #5) bottles and rigid and foam polystyrene (PS - #6).

Metal

09 - Ferrous / Iron / Steel- All ferrous scrap is magnetic and rusts such as structural steel or cast-iron components.

10 - Non-Ferrous / Aluminum Scrap - All non-container aluminum, copper, zinc, brass and other metals, which generally do not rust and are not magnetic.

11 - White Goods and Light Iron - All appliances such as washers, dryers, refrigerators, etc. as well as products made from sheet iron, such as shelving, file cabinets, metal desks, recycled or reconditioned steel drums and other non-structural ferrous scrap.

Auto

12 - Anti-freeze - All automotive engine coolant consisting of a mixture of ethylene glycol and water or propylene glycol and water.

13 - Batteries, Lead-Acid - Batteries from automobiles, trucks, other vehicles and machinery and equipment. This DOES NOT include household batteries. (see #21).

14 - Scrap Autos - Crushed or shredded automobile or truck bodies excluding auto shredder residue or "fluff".

15 - Tires - Rubber-based scrap automotive, truck or specialty (e.g. forklift) tires. NOTE: This material must be recycled at a registered, exempted or pending "Class B" recycling facility (see Appendix B for a list of registered facilities).

16 - Used Motor Oil - petroleum based or synthetic oil which, through use, storage or handling, has become unsuitable for its original purpose due to the presence of impurities or loss of original properties. Used motor oil filters shall be reported as item 7, steel containers.

Yard Material / Vegetative Waste

17 - Brush/Tree Parts - Branches and woodchips generated from residential and institutional sources (e.g. storm damage and pruning activities).

18 - Grass Clippings - Grass clippings derived from the mowing of lawns or other grassy areas.

19 - Leaves - Leaves and other yard debris excluding grass and brush, from residential, institutional, commercial or industrial sources.

20 - Stumps - Unfinished wood from commercial land clearing activities. NOTE: This material must be recycled at a registered, exempted or pending "Class B" recycling facility

Materials Definitions Continued...

NJDEP MTG Reporting Subpage: [NJDEP | Division of Sustainable Waste Management | Definitions](#)

Other

21 - Consumer Electronics - A broad field of electronics that includes devices such as computers (including peripherals), TVs, Printers, Fax machines, DVD players, VCRs, radios, hi-fi stereo, home theater, handheld and software-based games as well as eBooks and Internet appliances.

22 - Concrete/Asphalt and Masonry / Paving Materials including MILLINGS - Asphalt or asphalt-based roofing shingles, concrete, brick, cinder block, ceramic materials stones, other masonry materials and paving materials. NOTE: This material must be recycled at a registered, exempted or pending "Class B" recycling facility.

23 - Food Wastes & Cooking Grease – Cooking oil, fryer grease, food plate wastes and food processing wastes. Food processing wastes include food processing waste, food processing residuals and animal processing wastes. If the material is transported and processed as animal feed, it should be identified as such. Materials generated in trimming and reject sorting operations from the processing of fruits and vegetables in canneries and similar industries, e.g. tomato skins, pepper cores, bean snips cranberry hulls, etc., should be classified as (28) process residue.

(Note: This definition is used for Tonnage Grant purposes only, and does not reflect the definition as per any to-be-proposed solid waste and recycling regulations.)

24 – Other Materials Not Listed- Includes any other non-hazardous materials which would otherwise be classified as solid waste and is not otherwise defined in this section and documented as being recycled. Examples include household batteries, paint, fluorescent lights, furniture, wallboard, padding and insulation. Construction and Demolition debris must be separated into its various materials. Any material labeled as C&D will be disallowed.

25 - Other Glass - All non-container glass such as plate glass, drinking glasses and automotive glass.

26 - Other Plastic - Low-density polyethylene (LDPE) film or bags, other film, shrink wrap, plastic closures, durable goods and plastic pallets (provided they are recycled and not simply reused). Includes plastic from Verizon, PSEG, and most supermarkets.

27 - Petroleum Contaminated Soil - Non-hazardous soils containing petroleum hydrocarbons resulting from spills, leaks or leaking underground storage tanks used for gasoline or any other commercial fuel and which are recycled in accordance with the requirements of N.J.A.C. 7:26A-1.1 et seq. NOTE: This material can be recycled at "Class B" facilities (for example, authorized asphalt manufacturers).

28 - Process Residue – Includes ash recovered from any form of incinerator power plant and any other process residue (i.e. manufacturing scrap) which is non-hazardous and meets the definition of an ID-27 industrial waste. NOTE: Sludge is not included in this or any other definition.

29 - Textiles - Cloth materials such as wool, cotton, linen, nylon or polyester derived from carpet, clothing, linens, mattresses or cloth diapers.

30 - Wood Scraps - Unfinished lumber. Included in this definition are wooden pallets. Utility Poles are not recyclable. NOTE: This material must be recycled at a registered, exempted or pending "Class B" recycling facility.

Conversation Table

Listed below are conversion factors compiled by the Solid and Hazardous Waste Management Program to assist Recycling Coordinators in the calculation of tonnages when the materials are reported to them in volumes as opposed to weights.

<u>Paper</u>	<u>UNCOMPACTED</u>	<u>COMPACTED</u>
01-Corrugated	40 lbs/cy 50 cy = 1 ton	500 lbs/cy 4 cy = 1 ton
02-Mixed Office Paper	400 lbs/cy 5 cy = 1 ton	755 lbs/cy 2.65 cy = 1 ton
03-Newspaper	500 lbs/cy 4 cy = 1 ton	865 lbs/cy 2.31 cy = 1 ton
<u>Containers</u>		
05-Glass (loose)	600 lbs/cy 3.33 cy = 1 ton	1,500 lbs/cy 1.33 cy = 1 ton
05-Glass (manually broken)	1,000 lbs/cy 2 cy = 1 ton	1,500 lbs/cy 1.33 cy = 1 ton
06-Aluminum Cans	74 lbs/cy 27.02 cy = 1 ton	250 lbs/cy 8 cy = 1 ton
07-Steel Cans	150 lbs/cy 13.33 cy = 1 ton	350 lbs/cy 5.71 cy = 1 ton
08-Plastic Cont (PETE)	30 lbs/cy 66.66 cy = 1 ton	515 lbs/cy 3.88 cy = 1 ton
08-Plastic Cont (HDPE)	25 lbs/cy 80 cy = 1 ton	270 lbs/cy 7.41 cy = 1 ton
<u>Autos</u>		
	<u>WEIGHT/UNIT</u>	<u>UNITS/TON</u>
12-Anti-freeze	7 lbs/gallon	285.71 gallons/ton
13-Batteries, Lead-Acid	33 lbs/battery	60.61 batteries/ton
15-Tires-Passenger	20 lbs/tire	100 tires/ton
15-Tires-Truck	90 lbs/tire	22.22 tires/ton
16-Used Motor Oil	7 lbs/gallon	285.71 gallons/ton

<u>Yard Material</u>	<u>WEIGHT/UNIT</u>	<u>UNITS/TON</u>
17-Brush-Chipped	500 lbs/cy	4 cy = 1 ton
17-Brush-Unchipped	250 lbs/cy	8 cy = 1 ton
18-Grass Compacted	1,111 lbs/cy	1.8 cy = 1 ton
18-Grass Uncompacted	741 lbs/cy	2.7 cy = 1 ton
19-Leaves Compacted	1,000 lbs/cy	2 cy = 1 ton
19-Leaves Vacuumed	700 lbs/cy	2.86 cy = 1 ton
19-Leaves Loose	400 lbs/cy	5 cy = 1 ton
20-Stumps	500 lbs/cy	4 cy = 1 ton
<u>Consumer Electronics</u>		
21-Central Processing Unit (CPU)	26 lbs = 1 CPU	77 units = 1 ton
21-Monitor	30 lbs = 1 Monitor	66.67 = 1 ton
21-Printer	25.33 lbs = 1 Printer	78.96 = 1 ton
21-Ink Cartridges	2.5 lbs = 1 Ink Cartridge	800 = 1 ton
<u>Other</u>		
22-Concrete	4,000 lbs/cy	1 cy = 2 tons
22-Asphalt	115 lbs/sy 1"thick 4140 lbs/cy	17.39 sy = 1 ton 1 cy = 2.07 tons
23-Food Waste	412.5 lbs per 55 gal drum	4.85 drums = 1 ton
24-Flourescent Lights	.62 lbs = 1 tube	3,200 tubes = 1 ton
29-Carpet	4.5 lbs/SqYrd	444.44 SqYrd = 1 Ton
30-Wood Scraps Pallets	285.71 lbs/cy	7 cy = 1 ton
30-Wood Scraps All Other	363.64 lbs/cy	5.5 cy = 1 ton

REMEMBER: 2,000 POUNDS EQUALS 1 TON.
WHATEVER YOU HAVE REPORTED IN POUNDS SIMPLY
DIVIDE BY 2,000 TO GET YOUR TONS.

Materials Eligible for Grant Award

- Material was generated within the applicant's jurisdiction from residential, commercial and institutional sources.
- Material was recycled or sold for recycling in the year in which it was claimed.
- Eligible recyclable materials shall include but not be limited to the following:
 - ☐ All types and grades of paper and paperboard products
 - ☐ All types and grades of glass
 - ☐ Ferrous & non-ferrous metals
 - ☐ Textiles
 - ☐ Food
 - ☐ Yard materials (vegetative waste)
 - ☐ Plastics
 - ☐ Rubber Products
 - ☐ Used oil
 - ☐ Additional non-hazardous materials as determined by the NJDEP

What Can Grant Money Be Spent On?

- **Acceptable Purchases (No Exhaustive List Exists)**
 - Pursuant to the Act, “All grant monies received by a municipality shall be expended only for its recycling program.”
 - Grant awards must be used solely for recycling activities.
 - Examples Include:
 - Salary or stipend for the Municipal Recycling Coordinator or staff
 - Purchase of recycling containers, except for containers used for CEDs
 - Food waste recycling initiatives
 - Maintenance of municipal recycling convenience centers
 - Management of municipal compost sites
 - Salary and costs related directly to recycling education or recycling compliance monitoring/reporting
 - *Rutgers Certified Recycling Professionals Class.*
 - Enforcement of local recycling ordinances
 - Costs for recycling collection programs (Curbside, Special Events, Etc.)
 - Updates to municipal websites
 - Costs associated with printing and distribution of recycling notification requirements
 - Costs associated with the MRC’s responsibilities as outlined and required by their district’s solid waste management plan.

What Can Grant Money Be Spent On?

Unacceptable Purchases

- Purchasing items made from recycled materials but not used for recycling purposes is not an eligible expense.
- The purchase or lease of vehicles used for commuting is strictly prohibited.
 - MTG monies may only support appropriate vehicles proportionally to the extent that they will be used exclusively for qualifying recycling activities.
- The Act prohibits municipalities from using grant awards to construct or operate any facility that bales wastepaper or shears, shreds, or bales ferrous or non-ferrous metals.
(N.J.S.A. 13:1E96(b)).

REA Rate Table is used to calculate your grant amount

Last Years Rate Table

P. 2022 REA Rate Band Table

For illustration purposes only - Rates are subject to change without notice.

Band Value per ton	\$7.11	\$5.34	\$1.07	\$0.12	\$0.06
Commodity	23 Food Waste (Non-industrial)	01 Corrugated Paper	15 Tires	10 Aluminum Scrap (non-ferrous)	09 Heavy Iron
		02 Mixed Office Paper	16 Used Motor Oil	11 White Goods and Light Iron	12 Anti-freeze
		03 Newspaper	17 Brush/Tree Parts	24 Paint/Stain	13 Auto Batteries
		04 Other Paper/Mag/Junk Mail	19 Leaves	24 Dry Cell Batteries	14 Auto Scrap
		05 Glass Containers	29 Textiles	24 Fluorescent Lights	18 Grass Clippings
		06 Aluminum Containers		24 Misc. Materials	20 Stumps
		07 Steel Containers			22 Concrete/Asphalt/Brick/Block
		08 Plastic Containers			25 Other Glass
		21 Consumer Electronics			27 Oil Contaminated Soil
		26 Other Plastic			28 Process Residue
					30 Wood Scraps

This Years Rate Table

P. 2023 REA Rate Band Table

For illustration purposes only - Rates are subject to change without notice.

Band Value per ton	\$7.11	\$5.34	\$1.07	\$0.12	\$0.06
Commodity	23 Food Waste (Non-industrial)	01 Corrugated Paper	15 Tires	10 Aluminum Scrap (non-ferrous)	09 Heavy Iron
		02 Mixed Office Paper	16 Used Motor Oil	11 White Goods and Light Iron	12 Anti-freeze
		03 Newspaper	17 Brush/Tree Parts	24 Paint/Stain	13 Auto Batteries
		04 Other Paper/Mag/Junk Mail	19 Leaves	24 Dry Cell Batteries	14 Auto Scrap
		05 Glass Containers	29 Textiles	24 Fluorescent Lights	18 Grass Clippings
		06 Aluminum Containers		24 Misc. Materials	20 Stumps
		07 Steel Containers			22 Concrete/Asphalt/Brick/Block
		08 Plastic Containers			25 Other Glass
		21 Consumer Electronics			27 Oil Contaminated Soil
		26 Other Plastic			28 Process Residue
					30 Wood Scraps

Materials **NOT** Eligible for Grant Award

- Materials that were:
 - Landfilled;
 - Dumped;
 - Burned or otherwise used for direct energy recovery;
 - Converted to a fuel or fuel product, except as specifically permitted by the Department upon application by an Applicant;
 - Subject to a deposit or tax imposed by the county or municipality to ensure its return to a collection center;
 - Classified as a Beneficial Use Determination (BUD) (N.J.A.C. 7:26A-1.3); or;
 - Used as landfill cover.
- Tonnages collected from industrial sources, defined in N.J.A.C. 7:26-2.13(g), are **NOT** eligible to be counted towards the municipality's grant award.
 - However, these tonnages are counted towards the overall recycling rate.
- Industrial food waste, ID 23, is not an authorized material under the Municipal Tonnage Grant program pursuant to N.J.S.A. 13:1E-96 and N.J.A.C. 7:26-15. and shall **NOT** be counted towards Municipal Solid Waste (MSW) recycling.
 - Industrial food waste shall be counted towards the overall recycling rate and must be included in the tonnage report.
- Street sweepings managed as a Beneficial Use under a BUD are **NOT** eligible for the MTG Program and shall **NOT** be included in the tonnage report pursuant to N.J.A.C. 7:26A-1.3.

MTG Recyclable Material Types and Codes

MSW Recycling VS. non-MSW Classifications

[NJDEP | Division of Sustainable Waste Management | MTG Recyclable Material Types and Codes](#)

MATERIAL	DEP ID	MSW / nonMSW	WASTE CLASS
Corrugated	01	MSW	A
Mixed Office Paper	02	MSW	A
Newspaper	03	MSW	A
Other Paper/Mag/JunkMail	04	MSW	A
Glass Containers	05	MSW	A
Aluminum Containers	06	MSW	A
Steel Containers	07	MSW	A
Plastic Containers	08	MSW	A
Heavy Iron	09	non-MSW	A
NonFerrous/Aluminum Scrap	10	non-MSW	A
White Goods & Light Iron	11	non-MSW	A
Anti-freeze	12	MSW	D
Batteries (Automobile)	13	non-MSW	D
Automobile Scrap	14	non-MSW	A
Tires	15	non-MSW	B
Used Motor Oil	16	MSW	D
Brush/Tree Parts	17	MSW	C
Grass Clippings	18	MSW	C
Leaves	19	MSW	C
Stumps	20	non-MSW	C
Consumer Electronics	21	MSW	D
Concrete / Asphalt / Brick / Block	22	non-MSW	B
Food Waste	23	MSW	C
Other Material Not Listed	24	non-MSW	
Batteries (Dry Cell)	24	MSW	D
Other Glass	25	MSW	B
Other Plastic	26	MSW	B
Oil Contaminated Soil	27	non-MSW	B
Process Residue	28	non-MSW	
Textiles	29	MSW	A
Wood Scraps	30	non-MSW	B

Definitions...

Municipal Solid Waste (MSW):

- This includes MSW designated materials from residential, commercial, or institutional sources.

Non-Municipal Solid Waste (NMSW):

- Includes all other material types not included under MSW and material from industrial sources.

50% MSW RECYCLING GOAL:

- The state goal is to recycle 50%, or better, of our generated MSW waste, a goal mirrored by the solid waste management district in its plan and the municipalities comprising it in its associated ordinances.

60% TOTAL RECYCLING GOAL:

- The state goal is to recycle 60%, or better, of our total waste generated, a goal mirrored by the solid waste management district in its plan and the municipalities comprising it in its associated ordinances.

New Jersey Generation, Disposal and Recycling Statistics

MSW Recycling VS. non-MSW (Total Recycling Goals) and Recycling Rates

Generation, Disposal and Recycling Rates by County

2022 County Rate Table										
2022 GENERATION, DISPOSAL AND RECYCLING RATES IN NEW JERSEY (Tons)										
COUNTY	POPULATION	GENERATION		DISPOSAL			RECYCLING			
		2022 Estimate	Disposal and Recycling	MSW	Non-MSW	TOTAL	MSW %	Total Recycled w/Add-ons	Total % Recycled	
Atlantic	275,213	548,294	211,414.24	123,977.19	335,391.43	98,414.48	32%	212,902.75	39%	
Bergen	957,736	1,942,767	657,222.03	388,868.32	1,046,090.35	386,267.32	37%	896,676.83	46%	
Burlington	469,167	1,131,721	326,104.50	161,799.32	487,903.82	215,115.35	40%	643,817.33	57%	
Camden	527,196	981,620	344,156.58	256,137.33	600,293.91	169,224.80	33%	381,325.63	39%	
Cape May	94,610	399,733	91,156.02	96,392.19	187,548.21	64,788.73	42%	212,184.58	53%	
Cumberland	152,326	475,859	96,752.78	114,275.66	211,028.44	165,996.36	63%	264,830.57	56%	
Essex	851,117	1,696,023	436,751.50	337,181.87	773,933.37	190,294.33	30%	922,089.16	54%	
Gloucester	308,423	1,031,760	182,136.71	180,384.01	362,520.72	199,145.22	52%	669,238.90	65%	
Hudson	705,472	1,012,382	401,801.68	168,390.64	570,192.32	145,981.98	27%	442,189.23	44%	
Hunterdon	130,183	309,274	61,450.04	45,259.59	106,709.63	35,853.43	37%	202,564.77	66%	
Mercer	381,671	848,017	238,068.78	111,224.58	349,293.36	178,107.21	43%	498,723.16	59%	
Middlesex	863,623	2,839,135	547,315.51	301,738.37	849,053.88	543,754.35	50%	1,990,080.74	70%	
Monmouth	642,799	1,598,749	443,609.34	307,790.61	751,399.95	313,064.30	41%	847,349.09	53%	
Morris	514,423	1,266,064	303,456.52	175,799.01	479,255.53	262,046.10	46%	786,808.09	62%	
Ocean	659,197	1,143,601	438,693.78	257,716.52	696,410.30	169,506.41	28%	447,190.58	39%	
Passaic	513,395	1,269,703	416,392.20	250,485.17	666,877.37	158,208.74	28%	602,825.85	47%	
Salem	65,338	197,154	40,421.91	72,866.63	113,288.54	22,164.43	35%	83,865.23	43%	
Somerset	348,842	676,823	255,998.87	164,259.74	420,258.61	77,764.90	23%	256,564.88	38%	
Sussex	146,132	308,904	75,505.11	37,839.03	113,344.14	54,543.24	42%	195,559.67	63%	
Union	572,726	1,441,380	325,145.38	341,228.28	666,373.66	155,725.63	32%	775,006.20	54%	
Warren	111,252	160,411	27,398.27	36,956.90	64,355.17	23,739.84	46%	96,056.19	60%	
TOTAL	9,290,841	21,279,372	5,920,952	3,930,571	9,851,523	3,629,707	38%	11,427,849	54%	

MSW recycled includes all paper and beverage containers, anti-freeze, motor oil, brush, grass, leaves, consumer electronics, food waste, dry cell batteries, other glass, other plastic and textiles when they are generated by a non-industrial generator. 10% of total metal has been included as non-industrial.

Street sweepings are no longer counted as a recyclable due to their management as a BUD. (NJAC 7:26A-1.3)

NOTES: Totals subject to rounding.
Last Updated on 02/11/25

New Jersey Generation, Disposal and Recycling Statistics

MSW Recycling VS. non-MSW (Total Recycling Goals) and Recycling Rates

Example of Calculating Rates with Morris County...

2022 County Rate Table									
2022 GENERATION, DISPOSAL AND RECYCLING RATES IN NEW JERSEY (Tons)									
COUNTY	POPULATION	GENERATION	DISPOSAL			RECYCLING			
			MSW	Non-MSW	TOTAL	MSW %	Total Recycled w/Add-ons	Total % Recycled	
	2022 Estimate	Disposal and Recycling							
Monmouth	642,799	1,598,749	443,609.34	307,790.61	751,399.95	313,064.30	41%	847,349.09	53%
Morris	514,423	1,266,064	303,456.52	175,799.01	479,255.53	262,046.10	46%	786,808.09	62%
Ocean	659,197	1,143,601	438,693.78	257,716.52	696,410.30	169,506.41	28%	447,190.58	39%

Equation for Calculating the Standard Recycling Rate

$$\text{Total Recycling Rate (\%)} = \frac{\text{Total Recycled w/ Add-ons}}{\text{Total MSW Generated}^*} \times 100$$

*Total MSW Generated = Total MSW Recycled + Total MSW Disposed of

Equation for Calculating the Standard Recycling Rate

$$\text{MSW Recycling Rate (\%)} = \frac{\text{MSW Recycled}}{\text{Total DISPOSAL}^*} \times 100$$

* MSW Disposal + MSW Recycling

Equation for Calculating the Standard Recycling Rate

$$\text{Total Recycling Rate (\%)} = \frac{786,808.09}{(786,808.09 + 479,255.53)} \times 100$$

*Total MSW Generated = Total MSW Recycled + Total MSW Disposed of

Equation for Calculating the Standard Recycling Rate

$$\text{MSW Recycling Rate (\%)} = \frac{262,046.10}{(303,456.52 + 262,046.10)} \times 100$$

* MSW Disposal + MSW Recycling

Total % recycled = 62%

Total % Recycling Goal is 60% or above.

MSW % recycled = 46%

MSW % Recycling Goal is 50% or above.

New Jersey Generation, Disposal and Recycling Statistics

MSW Recycling VS. non-MSW (Total Recycling Goals) and Recycling Rates

Generation, Disposal and Recycling Rates by Municipality

2022 Municipal Rate Table											
2022 GENERATION, DISPOSAL AND RECYCLING RATES BY MUNICIPALITY IN NEW JERSEY (Tons)											
COUNTY	MUNICIPALITY	COMUN CODE	POPULATION 2020 Census	GENERATION Disposal and Recycling	DISPOSAL			RECYCLING		Total Recycled w/Add-ons	Total % Recycled
					MSW	Non-MSW	TOTAL	MSW	MSW %		
Morris	Boonton Twp	1402	4,395	11,789.02	1,999.23	1,473.76	3,472.99	989.15	33%	8,316.03	71%
Morris	Butler	1403	8,128	15,425.59	6,031.54	1,358.96	7,390.50	2,767.61	31%	8,035.09	52%
Morris	Chatham borough	1404	9,265	22,161.49	3,019.73	4,099.79	7,119.52	4,191.17	58%	15,041.97	68%
Morris	Chatham Twp	1405	10,952	16,344.97	2,100.00	2,716.68	4,816.68	2,549.34	55%	11,528.29	71%
Morris	Chester borough	1406	1,675	4,266.33	1,039.09	1,038.51	2,077.60	1,598.53	61%	2,188.73	51%
Morris	Chester Twp	1407	7,722	16,699.75	4,228.46	3,250.76	7,479.22	7,213.42	63%	9,220.53	55%
Morris	Denville	1408	17,131	29,612.57	9,622.04	4,454.30	14,076.34	6,712.99	41%	15,536.23	52%
Morris	Dover	1409	18,457	31,931.20	9,901.63	5,144.80	15,046.43	4,314.51	30%	16,884.77	53%
Morris	East Hanover	1410	11,111	59,262.10	11,683.12	11,113.39	22,796.51	9,287.81	44%	36,465.59	62%
Morris	Florham Park	1411	12,995	34,216.02	9,624.23	5,718.37	15,342.60	7,615.52	44%	18,873.42	55%
Morris	Hanover	1412	14,667	45,963.02	9,734.73	7,692.62	17,427.35	12,989.97	57%	28,535.67	62%
Morris	Harding	1413	3,881	5,790.79	1,418.16	1,421.92	2,840.08	590.11	29%	2,950.71	51%
Morris	Jefferson	1414	20,534	33,976.73	9,699.81	2,122.24	11,822.05	7,691.52	44%	22,154.68	65%
Morris	Kinnelon	1415	9,985	11,657.06	4,079.16	1,204.18	5,283.34	1,815.65	31%	6,373.72	55%
Morris	Lincoln Park	1416	10,910	19,837.00	5,414.82	2,877.94	8,292.76	2,558.43	32%	11,544.24	58%
Morris	Long Hill	1430	8,613	11,014.55	2,916.02	1,194.84	4,110.86	655.08	18%	6,903.69	63%
Morris	Madison	1417	15,908	24,737.82	5,833.76	3,969.35	9,803.11	6,776.16	54%	14,934.71	60%
Morris	Mendham borough	1418	4,965	6,664.17	1,263.27	2,476.78	3,740.05	1,168.30	48%	2,924.12	44%
Morris	Mendham Twp	1419	6,015	8,242.15	2,720.06	1,874.62	4,594.68	868.72	24%	3,647.47	44%
Morris	Mine Hill	1420	4,005	4,472.00	1,439.40	1,003.36	2,442.76	925.81	39%	2,029.24	45%
Morris	Montville	1421	22,441	63,689.45	12,668.12	11,443.17	24,111.29	26,068.05	67%	39,578.16	62%
Morris	Morris	1422	23,250	205,233.75	8,059.31	669.10	8,728.41	9,031.57	53%	196,505.34	N/A
Morris	Morris Plains	1423	6,147	24,647.25	4,575.94	4,867.66	9,443.60	3,592.70	44%	15,203.65	62%
Morris	Morristown	1424	20,279	92,306.54	27,927.68	15,513.23	43,440.91	6,864.30	20%	48,865.63	53%
Morris	Mount Arlington	1426	5,915	6,813.31	3,035.94	632.27	3,668.21	1,778.79	37%	3,145.10	46%
Morris	Mount Olive	1427	28,955	55,179.45	17,815.06	13,514.64	31,329.70	13,782.58	44%	23,849.75	43%
Morris	Mountain Lakes	1425	4,572	6,619.31	1,743.71	2,529.88	4,273.59	1,460.79	46%	2,345.72	35%
Morris	Netcong	1428	3,665	5,119.71	2,040.48	1,196.02	3,236.50	1,098.25	35%	1,883.21	37%
Morris	Parsippany-Troy Hills	1429	56,185	104,942.81	42,878.21	19,305.37	62,183.58	34,378.73	45%	42,759.23	41%
Morris	Pequannock	1431	15,580	28,824.16	8,594.30	3,552.18	12,146.48	9,536.94	53%	16,677.68	58%
Morris	Randolph	1432	26,525	71,323.32	17,731.76	6,631.02	24,362.78	27,291.62	61%	46,960.54	66%
Morris	Riverdale	1433	4,109	18,718.34	2,971.13	1,817.42	4,788.55	7,654.49	72%	13,929.79	74%
Morris	Rockaway borough	1434	6,599	11,650.69	2,685.18	2,961.80	5,646.98	1,874.82	41%	6,003.71	52%
Morris	Rockaway Twp	1435	25,914	41,385.14	14,611.66	7,623.97	22,235.63	4,189.85	22%	19,149.51	46%
Morris	Roxbury	1436	23,142	50,197.95	15,494.59	6,363.18	21,857.77	16,653.97	52%	28,340.18	56%
Morris	Victory Gardens	1437	1,583	1,203.38	619.60	47.60	667.20	536.18	46%	536.18	45%
Morris	Washington township	1438	18,185	18,259.73	7,529.12	4,639.59	12,168.71	1,890.35	20%	6,091.02	33%
Morris	Wharton	1439	7,255	33,054.43	4,397.80	2,945.74	7,343.54	6,331.83	59%	25,710.89	78%

Before Completing the Report:

- Compare information received from the previous year(s)
 - Make sure you are not missing any significant business or tons.
 - If there is a large increase or decrease, determine why.
 - Document changes and keep documentation with your copy of the report.
 - Changes may impact your grant amount.
 - NJDEP will ask for an explanation during the 30 Day Desk Audit.
 - Mayor or Council may ask why grant amounts or tonnage have changed.

Before Completing the Report:

- Add up all tonnages
 - By Material
 - By Source (commercial, residential or institution, industrial)
 - By weight (complete conversions)
 - <https://www.nj.gov/dep/dshw/resource/tonnage/Conversion%20Table.pdf>
 - By end market
 - The last known location where the recyclables went
- Avoid double-counting
 - Black out information reported by both businesses and market/hauler.
 - Remember to use the single and dual stream conversation tools.
 - <https://www.nj.gov/dep/dshw/resource/tonnage/index.htm>

Double Counting Example...

Material	Tons
Municipality (1401) - Boonton Town	
Large Rigid Plastic	17.71
Single Stream Recycling IBSS	961.52
Total: Boonton Town	979.23

2023 Composition Breakdown of Commingled Recyclables

Single-Stream Recyclables includes:
 Cardboard 20.05%
 Newspaper 41.92%
 Other Paper 0.42%
 Glass 20.81%
 Aluminum 0.89%
 Steel 1.89%
 Plastic 8.33%
 Residue and moisture 5.69%

Mixed Paper includes:
 Cardboard 30.01%
 Newspaper 62.75%
 Other Paper 0.30%
 Residue and moisture 6.94%

Commingled Containers include:
 Glass 59.17%
 Aluminum 2.53%
 Steel 5.38%
 Plastic 23.69%
 Aseptic packaging 0.44%
 Residue and moisture 8.77%

Note: Other paper for the most part was marketed under the category "03-News". This includes junk mail and magazines.

Printed 3/22/2024 10:45:33

Page 1

370 Richard Mine Road • Wharton, N.J. 07885

Phone: (973) 285-8383 • Fax: (973) 285-8397 • E-mail: info@mcmua.com • Website: www.mcmua.com

Morris County's Environmental Resource

REPORT FIRST FROM THE HAULER.

Single-Stream Recycling Composition Tool for Morris County/Republic Services

This single-stream composition breakout tool was created by the MCMUA by adapting a similar spreadsheet created by the NJDEP. This version includes sampled and specific Morris County (Republic Services formerly ReCommunity Recycling) percentages which are different than NJDEP's default single-stream composition percentages. These figures can be calculated and used by Morris County recyclers that utilized ReCommunity for single-stream recycling this year.

Enter Single-Stream Tons Below					
961.52	<-- Input total single-stream tons in yellow box to the left				
The resulting tonnage composition break-outs are provided in the yellow boxes below.					
PAPER	Totals	01 - Corrugated	02 - Office*	03 - News	04 - Other Paper
Percent	62.39%	20.05%	0.00%	41.92%	0.42%
Tons	599.89	192.78	0.00	403.07	4.04
CONTAINERS	Totals	05 - Glass	06 - Aluminum	07 - Steel	08 - Plastic
Percent	31.92%	20.81%	0.89%	1.89%	8.33%
Tons	306.92	200.09	8.56	18.17	80.09
		Recycling allowed to be reported (without residue)	Fines & Residue disposal (not recycled - do not report)	Total Single-Stream recycling delivered (ReCommunity)	
	Percent	94.31%	5.69%	100.00%	
	Tons	906.81	54.710488	961.52	

Republic Services, formerly ReCommunity, on Morris County MUA material. The audits were done in Nov 2015, Nov 2016, June 2017 and August 2018.

* The category for "02-Office" is 0.00% because the material was sold under the category "03-News". That category includes junk mail and magazines. Therefore, it is being reported as "03-News."

Double Counting Example...

Single-Stream Recycling Composition Tool for Morris County/Republic Services

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Tons	599.89	192.78	0.00	403.07	4.04
CONTAINERS	Totals	05 - Glass	06 - Aluminum	07 - Steel	08 - Plastic
Percent	31.92%	20.81%	0.89%	1.89%	8.33%
Tons	306.92	200.09	8.56	18.17	80.09

SUBTRACT THESE NUMBERS



FROM THESE NUMBERS



Facility Address	103-105 Iron Mountain Road, Mine Hill NJ 07803																	
Reporting Period	2023																	
County of Origin	Municipality of Origin	Corrugated	Units	Mixed Office	Paper	Units	Newspaper	Units	Glass Containers	Units	Aluminum Containers	Units	Steel Containers	Units	Plastic Containers	Units	Goods/Lite Iron	Units
Morris	Boonton Town	173.81	Tons	268.36	Tons				285.35	Tons	11.57	Tons	23.14	Tons	81.94	Tons	6.75	Tons

REPORT THE DIFFERENCE FOR THE FACILITY IF THEY CANNOT IDENTIFY THE HAULERS.

Common Questions

- **What are the most common materials NOT eligible for the tonnage grant?**
 - Clean soil, utility poles, construction & demolition debris (C&D must be listed by material).
- **How long should I keep my documentation?**
 - Municipalities are required to maintain their records for five (5) years.

Municipal Resolution

- To apply for the grant, your municipality does not have to provide a resolution to the NJDEP.
- Applicants shall comply with any/all Department of Community Affairs requirements as appropriate.

Common Errors

- End market for MCMUA curbside recycling program is Republic Services
- Failure to convert materials to tons (#1 mistake). Often gallons or pounds are listed.
- Books are considered #04 other paper/mag/junk mail.
- Propane tanks and oil filters are both #07 steel containers.
- Copper & brass are #10 nonferrous/ aluminum scrap.
- Christmas trees, organic, or vegetative are all #17 brush/ tree parts.
- Millings or road excavations are #22 concrete/ asphalt/ brick/ block.
- Both covered electronic devices and non-covered electronic devices (CEDs/ Non-CEDs) can be claimed under #21.
- Household batteries are #21 or #24.

Common Errors Continued...

- If you can eat it, it's #23 food waste. Cooking oil is not miscellaneous.
- Never report CLEAN dirt. If it's not petroleum contaminated, leave it alone.
- Clothing, mattresses, and carpets are #29 textiles.
- Always check your used motor oil reports, especially from Lorco, to make sure they are in tons and not gallons. Both oil and anti-freeze are almost always reported in gallons
- If a number seems off, it probably is. Check with your reporters.

Form Demonstration

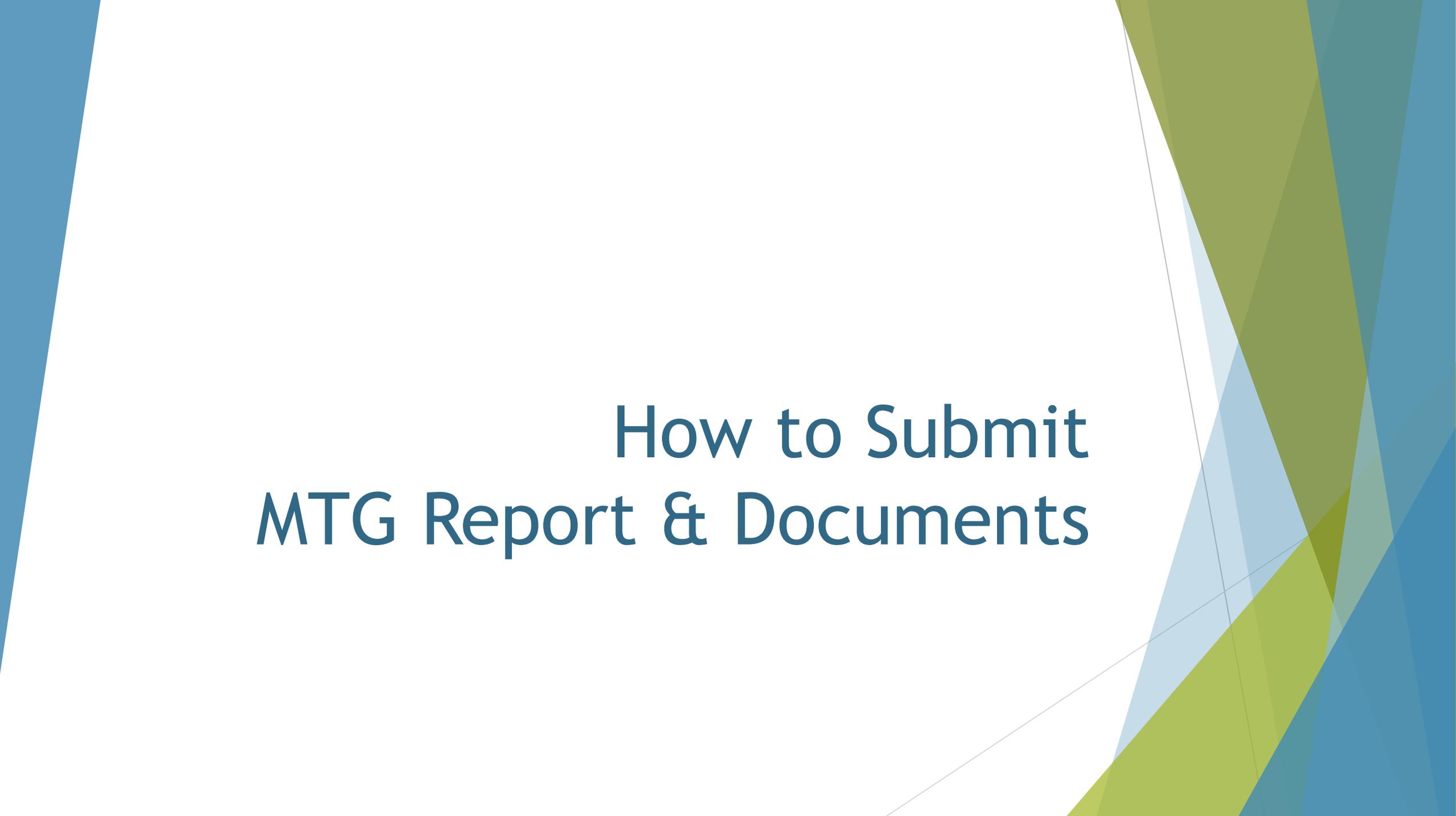
Download the Link to the Municipal Tonnage Grant Reporting Form in Excel:

<https://www.nj.gov/dep/dshw/resource/Tonnage/index.htm>

Example Reports Provided Only to MCMUA from Non-MCMUA Recycling Facilities:

[2025 Recycling Tonnage Reports For the Municipal Recycling Coordinator](#)

- Conversion from Lorco, Green Chip, and Jefferson Recycling reports
- Single Stream breakout tool with Republic Services report



How to Submit MTG Report & Documents

REVIEW

- April 30, 2026 - Initial Deadline.
- June 15, 2026 - Revision Deadline.

- **Forms to submit for a complete 2025 MTG Application:**
 - Recycling Tonnage Report in Excel format signed by the CRC/CRP
 - Grant Expenditure Form in Excel for grant funds spent in 2025
 - Municipal Certification for Standards for Municipalities in 2025.
 - Statement of Compliance/Intent Forms for CRC Meeting and tour attendance.
 - REA TAX Submittal (Included on form)
 - For Municipalities electing to have their 2025 MTG award compared to the amount of 2025 recycling tax paid (receiving the higher of the two).

- **Submit via e-mail to:**
tonnagegrant@dep.nj.gov

The NJDEP Municipal Recycling Tonnage Grant information and Reporting Forms can be found at: <https://dep.nj.gov/dshw/mrtg-forms/>

Things to Know

- Save the form as an Excel file and name the file your municipality name & 2025 MTG.
- In the body of the email, include the contact information for the person completing the form and the CRP.
- In the body of the email, please note any significant deviation from the previous year's tonnage (i.e., a large building demolished, a road project in town, a new store opened, the town started a program to recycle additional items).
- If the NJDEP contacts a municipality via email to verify an anomaly in reported recycling and does not receive a response within 10 business days of contact*, the Department shall continue to process the MTG as it deems appropriate.

Example Email When Sending Documents

 **To** [DEP tonnagegrant \[DEP <tonnagegrant@dep.nj.gov>\]](mailto:tonnagegrant@dep.nj.gov); [Jensen, Erin \[DEP\] <erin.jensen@dep.nj.gov>](mailto:erin.jensen@dep.nj.gov)

Cc [Boonton Town - Joan Santucci <jsantucci@boonton.org>](mailto:jsantucci@boonton.org); [Boonton Town - Robert Ezzi <bezzi@boonton.org>](mailto:bezzi@boonton.org); [Chavanne, Michelle](#); [Marrone, Anthony](#)

Subject BOONTON TOWN OF, 2025 RECYCLING GRANT

-  BOONTON TOWN OF STATEMENT OF COMPLIANCE-INTENT 2025.pdf 45 KB
-  BOONTON TOWN OF 2025 - CERTIFICATION TO COMPLY - signed.pdf 26 KB
-  BOONTON TOWN OF 2025 mtgexpenditure.xlsm 55 KB
-  BOONTON TOWN OF 2025 RECYCLING TONNAGE GRANT.xlsm 728 KB

Subject: BOONTON TOWN OF, 2025 RECYCLING GRANT

Hi Erin,

I am submitting Boonton Town's 2025 MTG application as CRP, on behalf of Joan Santucci, Boonton Town MRC, which completed the report.

Our contact information and the specific materials for "Other Materials Listed" are below.

Other materials listed

Line 61 - Gypsum Vinyl Siding (0.58 Tons) - Cavalier Environmental
Line 74 - Miscellaneous Waste/Other (0.04 Tons) - Verizon
Lin 104 - HW-NHW (0.6 Tons) – Walmart

Notes for tonnage increases / decreases

Generator: Tilcon of New York – Asphalt

Notes: Increase in recycling amount from last year due to repaving section of town roadway in summer months. Please see attached report.

Completed by:

Joan M Santucci, MRC
Town of Boonton
Department of Public Works
124 N Main Street
Boonton, NJ 07005
973.402.9460
jsantucci@boonton.org

CRP Contact Info:

Anthony Marrone, CRP-SRMP, CCCC, REHS
District Recycling Coordinator
Morris County Municipal Utilities Authority (MCMUA)
370 Richard Mine Road, Wharton, New Jersey 07885
Office: 973-285-8392
Email: amarrone@co.morris.nj.us

Thank you

Sincerely,

Anthony Marrone, CRP-SRMP, CCCC, REHS
District Recycling Coordinator
Morris County Municipal Utilities Authority (MCMUA)

Review Program Timeline

- **December/January**
 - Create or update a targeted business list
 - Create or update a targeted market/hauler list
 - Compose or update your letter
 - Mail letters, update your website, send emails
- **February**
 - Pass Resolution**
 - Calculate taxes paid?
 - Due date for response to letters
- **March**
 - Send out a second mailing
- **April**
 - Follow up with generators (phone, email, or fax)
 - 30th - DUE DATE for initial applications

Review Program Timeline

- **May**

- Continue to follow up with generators
- Refine report and check for accuracy

- **June**

- 15th - DUE DATE for completely replaced applications

- **August/September**

- 30 Day Desk Audit sent to counties and municipalities.
 - Municipalities have 30 days to correct deficiencies.

- **October/November**

- Validation emails sent out. Respond to DEP ASAP with documentation if needed or correct amount

- **January/February**

- Final Reports - sent to Counties
- Payout Schedule - sent to Counties
- Checks sent Fall/Winter

Contact

Erin Jensen, NJDEP Environmental Specialist

Division of Sustainable Waste Management

Bureau of Planning and Licensing

Erin.jensen@dep.nj.gov

Phone: 609-940-5832

Address: 401 East State Street, P.O. Box 420, Trenton, NJ 08625

Meeting Wrap-up & Reminders

Anthony Marrone, MCMUA
District Recycling Coordinator



Save the Dates

March 4-6: 2026 Sustainability in Motion Conference

Wednesday, April 1: 2nd MRC Meeting (Virtual Webinar)

**Wednesday, April 1: Virtual Republic Services Tour (immediately following MRC meeting, but separate meeting)
(Virtual Webinar)**

Wednesday, April 8th: ANJR Annual Meeting/ Elections (Eco Center)

Wednesday, April 22: ANJR Swap and Share (Morris County Library)

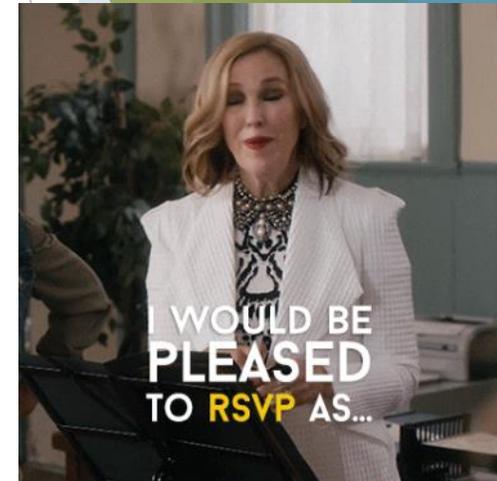
Tuesday, May 5: MCMUA Clean Communities Statistical Report Lunch & Learn (Virtual Webinar)

Wednesday, June 24: 3rd MRC Meeting

Wednesday, September 16 (TBD): Annual Clean Communities Meeting

Wednesday, September 23: 4th MRC Meeting, 5-County Meeting (NJSEA Meadowlands)

**Wednesday, October 21: 5th MRC meeting, MCMUA Facility Tour
(Mount Olive Transfer Station, HHW Facility, & Mount Olive Vegetative Waste Recycling Facility Review of Operations and Site Education)**





NJDEP MUNICIPAL TONNAGE GRANT TRAINING PROGRAM

Become educated on the reporting process, its importance, the recycling coordinator's role, and how to find tonnage with a live demonstration. The demonstration will walk you step-by-step through preparing and filing required tonnage reports.

This course has been developed to help recycling coordinators, public works officials, and solid waste management personnel efficiently prepare and file their required reports.

Please remember you must be logged in to receive the ANJR member pricing



When:
March 19, 2026
10:00am - 12:00pm



Where:
Zoom/Webinar

Free for ANJR Members
\$30 for Non-Members

Register Here



Continuing Education Credits

NJ Certified Recycling Professionals (CRP): 2 Classroom Recertification Credits.

NJ Certified Public Works Managers (CPWM): 1 Government & 0.5 Information Technology Contact Hours

Public Health Continuing Education Credits: 2 CEUs

DLGS Course Number: #17909

For questions, please contact Alexis Bailey, at abailey@njpsi.com.



NJDEP MUNICIPAL TONNAGE GRANT TRAINING PROGRAM

Become educated on the reporting process, its importance, the recycling coordinator's role, and how to find tonnage with a live demonstration. The demonstration will walk you step-by-step through preparing and filing required tonnage reports.

This course has been developed to help recycling coordinators, public works officials, and solid waste management personnel efficiently prepare and file their required reports.

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Featured Topics

- Program history
- Importance of the program
- Current program specifics
- What to file, how to file, and what not to file
- Tips on how to solicit reports with examples
- Example locations of how to find additional reportable tonnage
- Live demonstration
- Common questions and errors
- How to and not to spend your grant
- Review a program timeline
- Enforcement overview
- How to calculate your recycling rate
- Question and answer period

Who Should Attend?

If your job responsibilities include completing and submitting the Municipal Tonnage Grant Reporting Form, this class is for you!

Participants should include:

- Administrative Assistants
- Code Enforcement Officers
- Environmental Services Directors
- Project Managers
- Public Works Professionals
- Recycling Coordinators
- Sanitation Inspectors
- Municipal Managers

Meet Your Instructors

Erin Jensen is an Environmental Specialist for the New Jersey Department of Environmental Protection (NJDEP). She has been with the NJDEP since 2017 and manages the municipal tonnage grant program.

Anthony Marrone has been with the Morris County Municipal Utilities Authority since 2018. He has held the County District Recycling Coordinator title since February 2022 and previously held the Hazardous and Vegetative Waste Coordinator position with the Authority.

Mark Vangieri is the Administration and Solid Waste Program Manager for the Bergen County Utilities Authority, where he also serves as the Recycling Coordinator for Bergen County, NJ. Mark has over 35 years of experience with the Authority and previously held the Household Hazardous Waste Coordinator position.

For questions, please contact Alexis Bailey, at abailey@njpsi.com.



2025 MTG Guide Tour Information (p.5)

“The requirement to visit/tour a Class A facility will be for every other year (to be completed again during calendar year 2026). The 2025 form will confirm attendance of a county recycling meeting during the calendar year 2025 and confirm intent to attend a county recycling meeting and visit/tour a class A recycling facility during the calendar year 2026.”

Statements of Compliance/Intent (Form)- 2026 MTG program (The info below is found on the bottom of this required MTG form)

*These activities are intended to be completed by the Municipal Recycling Coordinator of the Municipality submitting the MTG application. For this form and these activities, being a Certified Recycling Professional is not required.

**If a virtual tour of a Class A recycling facility is attended in place of an in-person tour in 2026, the virtual tour meeting date cannot also be counted towards the requirement to attend at least 1 county-held recycling meeting in 2026.

We encourage each MRC to take a tour at their MRF

Statements of Compliance/Intent – 2025 MTG program

Compliance

I, _____, attended (in person or virtually) at least 1 County-held recycling
*Municipal Recycling Coordinator (MRC)**
meeting during calendar year 2025.

Name of County sponsoring meeting: _____ Date of meeting: _____
County name

Intent

I, _____, intend to visit/tour (in person or virtually) at least one Class A
*MRC**
recycling facility during calendar year 2026**.

And,

I, _____, intend to attend (in person or virtually) at least 1 County-held
*MRC**
recycling meeting during calendar year 2026.

Printed Name

Title

Signature

Date

*These activities are intended to be completed by the Municipal Recycling Coordinator of the Municipality submitting the MTG application. For this form and these activities, being a Certified Recycling Professional is not required.

**If a virtual tour of a Class A recycling facility is attended in place of an in-person tour in 2026, the virtual tour meeting date cannot also be counted towards the requirement to attend at least 1 county-held recycling meeting in 2026.

Tours of Republic Services 2026

Location: Iron Mountain Industrial Park
103 Iron Mountain Rd, Mine Hill Township, NJ 07803
Phone: (973) 328-6342

Operations Manager: Eric Gabrielson

Tours:

- 3rd Wednesday of the month (April - November)
- Time: 10:00 AM - 11:00 AM
- Six people per tour

****Virtual Tour on April 1st****



Other tour dates at different locations will be released via email at a later date.

The MCMUA will send an email with tour dates, locations, and times. To sign up, select the tour you want and reply to: mchavanne@co.morris.nj.us

MCMUA Contacts:

Larry Gindoff, Executive Director

James Deacon, Solid Waste Coordinator

Solid Waste Planning Division:

- Anthony Marrone, District Recycling Coordinator
- Michelle Chavanne, Clean Communities Coordinator & Recycling Specialist
- Alessia Eramo, Recycling Program Education & Training Administrator
- Sophia Civitella, Environmental Education & Program Assistant

Solid Waste Operations Division:

- Mike Nunn, Assistant Operations Manager
- Steve Adams, Hazardous and Vegetative Waste Manager
- Amanda Kearns, Environmental Educator & Assistant Recycling Specialist

Website: www.MCMUA.com/contacts.asp



Final Thoughts

Lunch

1:00 - 1:30

