



Morris County Municipal Authority

Recycling Coordinators Meeting

April 1, 2026

The Morris County Municipal Utilities Authority (MCMUA) hosted a virtual Recycling Coordinator meeting on April 1, 2026. The meeting was held from 10:00 AM – 12:30 PM with a total of 66 recorded attendees. Of these attendees, 31 are designated Municipal Recycling Coordinators (MRC) for Morris County and 5 are CPWMs. The NJDEP requires all MRCs to attend one County-held meeting per year and 14 out of Morris County’s 39 MRCs met this requirement by attending this meeting. The meeting was approved for 2.5 CRP Classroom credits, 2.5 total CPWM credits (1.5 Information Technology and 1 Management), and 2.5 Public Health Continuing Education Credits (CEUs) by participating in the virtual workshop and subsequent virtual tour. By attendees attending both the virtual workshop and the virtual tour, this will fulfill the 2026 County meeting and the Class A Facility Tour “intent” requirements for the 2025 MTG grant.

This meeting is the second planned MCMUA MRC meeting for the year 2026, focusing on recycling and waste management initiatives.

Welcome & Introduction

Attendees signed onto Webex and attendance was taken throughout the virtual workshop meeting.

Anthony Marrone, Morris County’s Recycling Coordinator, reviewed the agenda and credits offered by the class and reminded everyone to stay for the entire meeting. He then introduced the newest member to the team, Ashleigh Clenord, who serves as the MCMUA Recycling Outreach Coordinator & Program Assistant. She has a strong background in environmental and sustainability programming and education, with experience working with nonprofits and institutions.

Marrone then discusses the published MCMUA Recycling School Toolkit for schools and breaking down the different responsibilities for school staff. Furthermore, Marrone reviewed the MCMUA Food Donation Webpage to support waste reduction efforts and the MCMUA Social Media Toolkit Webpage for attendees to get the word out to their residents. He then did a brief overview of Morris County’s Reduce Reuse, Review, Quarterly Newsletter. After that, Anthony

Marrone went over upcoming events which includes ANJR's Swap & Share on April 22nd from 10:00 AM – 12:00PM at the Morris County Library which is free to ANJR and Non-ANJR members.

Another project coming up that Marrone discussed is the 2026 MCMUA Recycling Mini-Grant Program for Environmental Commissions. The MCMUA is offering mini-grants of up to \$1,500 to four Morris County Environmental Commissions for recycling and waste-prevention projects. For municipalities interested in mini grants for recycling and waste reduction projects, attendees should look out for the upcoming packet and ensure proposals are approved by the MRC before submission.

Marrone went over the MCMUA Annual Municipal Tonnage Reporting Checklist to help ensure MRC's are doing everything to comply with the NJDEP grant requirements. He then introduces the speakers from Morris County Municipal E-Waste Collection Program, Solid & Household Waste Program, The Battery Network/Call2Recycle, and the NJDEP.

Morris County Municipal E-Waste Collection Program Updates

Chris Kaasmann, Green Chip Recycling's VP of Compliance, reviewed how they provide electronic waste collection services, emphasizing safe and efficient disposal practices for residents. As well as mentioning the municipalities that are serviced by Green Chip. Kaasmann, then reviewed the correct and incorrect ways of packing a container. Along with discussing their E-Waste Program with pricing of what can be collected. He also reviewed the New York City headquarters that coordinate their operations national and their various certifications.

Solid Waste & Household Waste Program Updates

Stephen Adams, Morris County's Hazardous and Vegetative Waste Manager, reviewed the HHW Drop-Off Event Days for residents. Adams also demonstrated how to use the MCMUA-HHW website on the MCMUA webpage to schedule a HHW appointment and how to direct residents if they have any questions about the one day drop off events.

The Battery Network (Call2Recycle) Updates

Todd Ellis, Vice President of The Battery Network, reviewed the batteries they recycle in New Jersey and the established program for recycling rechargeable and single-use batteries. Ellis discussed The Battery Network's various packaging solutions for end-of-life battery disposal, including the One Drum program. Ellis discussed how batteries pose safety risks and require special handling to prevent thermal events during disposal. He also gave a full explanation of what happens to batteries after they're collected. He demonstrated how to determine their drop-off locations and reviewed an online portal, including how to set up an account to collect batteries at your own site.

NJDEP Updates

Anthony Marrone mentions important links for attendees to keep in mind which includes the 2025 Recycling Tonnage Reports for the Municipal Recycling Coordinator, 2025 REA Tax for Municipalities, and the Municipal Tonnage Grant and Reporting Forms in which MRCs will need for submission.

Erin Jensen, NJDEP's Environmental Specialist, discussed eligible materials for recycling reports and emphasizing the importance of recycling processes. Jensen gave a walkthrough of the Mandatory Forms to submit for a complete 2025 MTG Application: Recycling Tonnage Report in Excel format signed by the MRC and CRP, Grant Expenditure Form in Excel for grant funds spent in 2025, Municipal Certification for Standards for Municipalities in 2025, Statement of Compliance/Intent Forms for MRC Meeting and tour attendance, & the REA Tax Submittal.

She emphasized the Grant Expenditure Form for attendees to include grant funds that were spent during the 2025 calendar year (2022 report). For the Municipal Certification, she reviews how the form should be filled out and that the municipal mayor must complete the certification on behalf of the municipality. Next, Jensen reviewed the Statement of Compliance/Intent Form which needs to be filled out by your Municipal Recycling Coordinator of your town and how a tour of a Class A recycling facility is required for 2026. She then went over how municipalities must use the spreadsheet provided by the NJDEP.

Kensen specified with materials are eligible and not eligible for the grant award, as well as what grant money can be spent on and the materials that are unacceptable purchases. Her presentation concluded with what needs to be completed before completing the report, which includes adding up all tonnages, avoiding double-counting, and common questions. Jensen reviewed common errors, so attendees have an idea of what to look out for in their reports. Following that, she gave a demonstration of how to use the excel tonnage report spreadsheet.

Marrone reviewed the MCMUA page for Recycling Tonnage Reports and mentioned Michelle Chavanne will email the new generator tonnage reports to MRCs if the MCMUA receives them. Jensen then showed an example of a report from Lorco Petroleum Services and emphasized careful reading of reports to avoid errors in data entry and reporting.

Anthony Marrone then went over an example of a report by The Battery Network report at the county level. Another example that was explained was from the Denville Township and Anthony Marrone emphasized ways of communicating/asking questions to vendors. An example from Staples Annual Recycling Report was explained with how to track materials.

Meeting Wrap-Up and Reminders

Anthony Marrone concluded the meeting with a quick overview of what to keep in mind when writing emails when sending documents, the Program Timeline, and Save the Dates.

Break

Republic Services Virtual Tour

Following the MRC meeting, Eric Gabrielson, Republic Services Operations Manager – Morris Recycling, gave a virtual tour of Republic Services. This tour included updates on new equipment and a live Q & A Session. Follow-up questions can be sent to Eric Gabrielson through Anthony Marrone after the meeting.