



**Updated Agenda**  
**MCMUA Clean Communities**  
**Statistical Report Review**  
**Tuesday, May 5, 2026**  
**Virtual WebEx Webinar**  
**12:30 PM – 1:30 PM**

1.5 NJCCC Credit

**\*\*NJCCC have been updated from 1 NJCCC to 1.5 NJCCC\*\***

1 CRP Classroom Credit

1 CPWM Government Credit (Course #18019)

1 Public Health CEUs

**RSVP deadline, Friday, May 1, to Michelle Chavanne, [mchavanne@co.morris.nj.us](mailto:mchavanne@co.morris.nj.us)**

**\*\*Meeting link will be sent via WebEx prior to May 5\*\***

**Welcome, Program Updates, & Reminders (12:30-12:45)**

*Michelle Chavanne, MCMUA Clean Communities Coordinator*

- ❖ Welcome and Introductions – *Welcome New Clean Communities Coordinators!*
- ❖ Review of Morris County Clean Communities program and resources
- ❖ Live website demonstration
- ❖ Upcoming deadlines and reminders

**Statistical Report Review (12:45-1:15)**

*JoAnn Gemenden, NJCCC Executive Director*

- ❖ Review of how to submit your upcoming statistical reports

**Q&A Session (1:15-1:30)**

*Come prepared with any questions you have about the program, recordkeeping, statistical reports, or more!*

**How Do I Fill Out My Statistical Report?**

- Understand how to use your funding**
  - Review the Clean Communities [Grant Guidelines & Commonly Asked Questions](#)
  - Visit the [NJCCC Website](#)
  - Visit the [MCMUA Clean Communities Website](#)
  - View the [MCMUA CCC Handbook](#)
- Determine your initial grant funding by visiting the [NJCCC Grant Website](#)**
- Track & record all cleanup, educational, and enforcement expenses throughout the year**
  - Download & use the [MCMUA expense tracker](#)
- Use all your funds by June 30**
  - If you plan to carry funds over, request an extension by sending a letter with your municipal letterhead to [njccc@njclean.org](mailto:njccc@njclean.org)
- Submit your statistical report by July 31 by visiting the [NJCCC Website](#)**
  - Refer to the [MCMUA Statistical Report Guidelines](#) for help

**Have more specific questions & can't find it? Reach out to Michelle Chavanne at [mchavanne@co.morris.nj.us](mailto:mchavanne@co.morris.nj.us)**

## Contact

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**JoAnn Gemenden**, Executive Director  
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### Reminders:

- ❖ Share your upcoming cleanups with Michelle Chavanne to have the MCMUA publicize them on your behalf!

### Upcoming Deadlines:

- ❖ **June 10:** In-Person Facility Tour of Trinity
- ❖ **Wednesday, June 24 (Location TBD):** 3<sup>rd</sup> MRC Meeting
- ❖ **June 30:** Clean Communities funding must be spent; any extensions must be requested by this date with an official letter head
- ❖ **July 31:** 2025 Statistical Report is Due
- ❖ **Wednesday, September 16:** Annual Clean Communities Meeting at Kean Skylands
- ❖ **Wednesday, September 23:** 4<sup>th</sup> MRC Meeting, 5-County Meeting (NJSEA Meadowlands)
- ❖ **Wednesday, October 21:** 5<sup>th</sup> MRC meeting, MCMUA Facility Tour (Mount Olive Transfer Station, HHW Facility, & Mount Olive Vegetative Waste Recycling Facility Review of Operations and Site Education)



## Save the Date!

Annual Clean Communities Meeting  
Wednesday, September 16 at Kean Skylands

